



MARITIME ACADEMY

PROVIDER ACCESS GUIDANCE

2024-2025

Maritime Academy

Part of the Thinking Schools Academy Trust

Date of determination: September 2024

Review date: September 2025



THINKING SCHOOLS
ACADEMY TRUST

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STRENGTH - PRIDE - UNITY

MAKING EXCELLENCE A HABIT



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Introduction

This policy statement sets out the school's arrangements for managing the access of providers to the school for the purpose of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

Pupil Entitlement

All pupils in years 8 to 13 are entitled:

- to find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point;



- to hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options events, assemblies and group discussions and taster events;
- to understand how to make applications for the full range of academic and technical courses.

For pupils of compulsory school age these encounters are mandatory and there will be a minimum of two encounters for pupils during the ‘first key phase’ (year 8 to 9) and two encounters for pupils during the ‘second key phase’ (year 10 to 11). For pupils in the ‘third key phase’ (year 12 to 13), particularly those that have not yet decided on their next steps, there are two more provider encounters available during this period, which are optional for pupils to attend.

These provider encounters will be scheduled during the main school hours and the provider will be given a reasonable amount of time to, as a minimum:

- share information about both the provider and the approved technical education qualification and apprenticeships that the provider offers
- explain what career routes those options could lead to
- provide insights into what it might be like to learn or train with that provider (including the opportunity to meet staff and pupils from the provider)
- answer questions from pupils.

Meaningful Encounters

One encounter is defined as one meeting/session between pupils and one provider. We are committed to providing meaningful encounters to all pupils using the meaningful encounter [checklist](#). Meaningful online engagement is also an option, and we are open to providers that are able to provide live online engagement with our pupils.

Previous Providers

In the academic year 2023-2024, we have invited the following providers from the local area to speak to our pupils:

- The Army
- B&K Building Company



Destinations of our Pupils

We have no destination data currently due to only having a KS3 cohort of pupils.

Management of Provider Access Requests

Procedure

A provider wishing to request access should contact Mrs S Culley, Assistant Principal (Personal Development), Careers Leader.

Opportunities for Access

The school will offer the six provider encounters required by law (marked in bold text) when the school is at full capacity, and a number of additional events, integrated into the school careers programme. We will offer providers an opportunity to come into school to speak to pupils or their parents or carers.

Please speak to our Careers Leader to identify the most suitable opportunity for you

Year Group	Autumn Term	Spring Term	Summer Term
Year 7	Fire Brigade Army	Parent Information via The Spyglass	Employer event for pupils
Year 8	Fire Brigade	Parent Information via The Spyglass	Employer event for pupils
Year 9	Fire Brigade Navy	Keir Construction Company Parent Information via The Spyglass PAL Live Event Mid-Kent College presentation Independent Careers Advisor presentation	No encounters - legislation requires encounters to take place by 28th February if in year 9



Premises and Facilities

The school will make the main hall, classrooms or private meeting rooms available for discussions between the provider and pupils, as appropriate to the activity. The school will also make available AV and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Careers Leader or a member of their team. The external Speaker Policy will also be provided to the presenter. Meaningful online engagement is also an option, and we are open to providers that are able to provide live online engagement with our pupils. Providers are welcome to leave a copy of their prospectus or other relevant course literature at the Careers Resource Centre, which is managed by the school librarian. The Resource Centre is available to all pupils at lunch and break times.

Complaints:

Any complaints with regards to provider access can be raised following the school complaints procedure or directly with The Careers & Enterprise Company via provideraccess@careersandenterprise.co.uk

Approval and Review

Approved by Governors: December 2024

Next review: December 2025

Signed:

Chair of Governors

Signed:

Head teacher